



GUAM REGIONAL TRANSIT AUTHORITY
GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor
Joshua F. Tenorio, Lieutenant Governor
Celestin C. Babauta, Executive Manager



BOARD OF DIRECTORS MEETING
Old TMC Building
June 8, 2021, 2:00 pm
Agenda

- I. Meeting Call to Order
- II. Roll Call and Opening Remarks
- III. Review of Minutes May 11, 2021
- IV. Public Participation – Mandatory 3 minutes per individual
- V. Management Reports
 - A. Budget
 - B. Procurement
 - C. Reports – Board Members Feedback
- VI. Old Business
 - A. Parks and Recreation Bathrooms
- VII. New Business
 - A. Emergency Bus Procurement
 - B. Leasing of Buses
 - C. Bus Drivers Boot Camp
- VIII. Executive Session
- IX. Adjournment



GUAM REGIONAL TRANSIT AUTHORITY

Post Office Box 2896 Hagatna, Guam 96932
Telephone: (671) 475-4686 / 475-4616 Facsimile: (671) 475-4600



SIGN IN SHEET
GRTA BOARD OF DIRECTORS REGULAR MEETING
June 8, 2021 2:00pm
Old TMC Building

BOARD OF DIRECTORS		
NAME	SIGNATURE	EMAIL ADDRESS
Mr. Alejo Sablan <i>Chairman</i>		sablanac671@gmail.com
Mr. David Arentz <i>Vice-Chairman</i>		rentadavid@yahoo.com
Honorable Kevin Susuico <i>Board Member</i>		agatmayor@yahoo.com
Honorable Anthony Chargualaf <i>Board Member</i>		inalahanmayor@gmail.com
Ms. Bernadette Wiemann <i>Board Member</i>		bernadettewiemann3@gmail.com



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SIGN IN SHEET GRTA BOARD OF DIRECTORS REGULAR MEETING June 8, 2021 - 2:00pm Old TMC Building

GRTA STAFF		
Celestin Babauta <i>Executive Manager</i>		celestin.babauta@grta.guam.gov
Rally Pilipina <i>Chief Planner</i>		rally.pilipina@grta.guam.gov
Myra Hernandez <i>Private/Board Secretary</i>		myra.hernandez@grta.guam.gov
Jennifer Cruz <i>Administrative Assistant</i>		jennifer.cruz@grta.guam.gov
Mark Crisostomo <i>Transportation Supervisor</i>		mark.crisostomo@grta.guam.gov
Jacqueline Taitano <i>Program Coordinator II</i>		jacqueline.taitano@grta.guam.gov
Virgilio Penafiel <i>Special Projects Coordinator</i>		virgil.penafiel@grta.guam.gov
Marlon Molinos <i>Program Coordinator I</i>		marlon.molinos@grta.guam.gov
ShaiAnna Palacios <i>Planner I</i>		shaianna.palacios@grta.guam.gov
Rolando Dydasco <i>Auto Mechanic Supervisor</i>		rolando.dydasco@grta.guam.gov
Margaret Nauta <i>Customer Service Supervisor</i>		margaret.nauta@grta.guam.gov
Richard Ybanez <i>Special Projects Coordinator</i>		richard.ybanez@grta.guam.gov
Harry Crisostomo <i>Bus Driver Supervisor</i>		harry.crisostomo@grta.guam.gov
Britney Salas <i>Customer Service Rep</i>		britney.salas@grta.guam.gov



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Board of Directors Regular Meeting

Tuesday, May 11, 2021 at 2:00 pm
Old TMC Building – DPW Compound
Meeting Minutes

- I. **Call to order:**
Chairman Alejo Sablan called the meeting to order at 2:07 pm.
- II. **Roll Call and Opening Remarks:**
GRTA Board Members present: Chairman Alejo Sablan, Vice-Chairman David Arentz, Director Bernadette Wiemann, Director Kevin Susuico and Director Anthony Chargualaf. A quorum was established.
- III. **Review of Minutes:**
Board Members reviewed the April 13, 2021 meeting minutes. Vice-Chairman David Arentz motioned to approve the minutes and Director Anthony Chargualaf seconded it. Meeting minutes were approved with 5 yeas and 0 nays.
- IV. **Public Participation – 3 minutes per individual:**
No public comments were made.
- V. **Management Reports:**
 - A. **Transit Management System:** Executive Manager Celestin Babauta informed the Board everything is activated except the payment system. Mr. Tom Coogan from Uber Routematch will get back to us within the next couple weeks. Please see attached report from Staff Member Virgil Penafiel.
 - B. **Accelerating Innovative Mobility (AIM) Grant:** Chairman Alejo Sablan stated he attended the AIM Project Zoom conference and it turned out very well. They were provided with a lot of information such as the technology that will be used for the AIM Project. He states we will continue to have more discussions with Uber Routematch, Mr. Penafiel and other staff members. Please see attached report from Staff Member Virgil Penafiel.
 - C. **Federal Transit Administration (FTA) Grants:** Executive Manager Babauta explained to the Board, FY2020 and FY2021 Formula Grants will be submitted for approval with the Federal Transit Administration (FTA) by Friday, May 14, 2021, as well as the Bus and Bus Facilities Grant application. He emphasized the importance of submitting these applications sooner rather than later because we have programs, equipment we need to purchase and technical support that we have to contract out. Chairman Sablan inquired if the applications go to FTA for approval and then come back to GRTA, Executive Manager Babauta concurred. Please see attached report from Staff Member Shaianna Palacios.



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- D. **Paratransit:** As of May 5, 2021, GRTA has a total of 628 paratransit riders. The count had gone down from the last Board Meeting due to removal of inactive applicants; some have not renewed in a few years and some have become deceased. There was one applicant that was denied because the applicant did not have a disability that was stated on the medical certification. Please see attached report from Staff Member Jackie Taitano.
- E. **Complaints:** As of May 4, 2021, GRTA received 3 complaints for Fixed Route and 12 complaints for Paratransit, all complaints have been closed. Staff Member Marlon Molinos stated he is currently working on 2 complaints. Director Anthony Chargualaf inquired if these complaints are general complaints coming into the office. Staff Member Molinos stated the complaints are related to paratransit and fixed route coming from riders and pedestrians. Director Chargualaf asked if these complaints are repetitive of the same nature and what have we done to ensure we don't have a repeat complaint. Staff Member Molinos explained the complaints are about customer service between the driver and the rider or the driver not showing up on time. He mentioned the most recent complaint was related to a first-time rider. The driver got lost to and from the riders' residence because it was his first time picking up the individual. The complaint was resolved. Chairman Sablan inquired if the information regarding complaints is forwarded to the appropriate supervisor to take appropriate actions and ensure that it is documented. Staff Member Molinos stated he works with the appropriate supervisors in pursuing proper actions. Please see attached report from Staff Member Marlon Molinos.
- F. **Maintenance/Vehicle Fleet:** As of May 5, 2021, GRTA currently has 7 MV1's, 6 Arbocs and 3 StarCraft buses that are operational. Chairman Sablan asked if there were any major impacts on operations. Mr. Crisostomo stated that we are still operating. Director Kevin Susuico asked if Mr. Dydasco returned back to work. Executive Manager Babauta informed the Board Mr. Dydasco is undergoing extended medical treatment and therapy. In the meantime, Staff Member Crisostomo took over maintaining the vehicles and the team has been working very hard. Please see attached report from Staff Member Mark Crisostomo.
- G. **Ridership Data Paratransit:** Chairman Sablan asked if there were any major changes. Staff Member Margaret Nauta stated we still have a high number of riders, but at the same time depending on the weather they cancel their rides. We have 0 missed trips and 0 ride denials. Executive Manager Babauta stated the total scheduled paratransit ridership for the month of April is 4,363, total actual rides were 4,090 and on-time performance is at 94.94 percent. For the month of April, we have 865 wheelchair riders. Chairman Sablan mentioned it's a team effort and we continue to move forward in providing excellence in terms of customer service. We are not perfect, but we like to see people doing their best. Chairman Sablan also stated if it weren't for our riders, we wouldn't have jobs. Mr. Babauta stated he was off-island for a couple of weeks and the mission continued to be accomplished. Vice-Chairman David Arentz mentioned to not get too high on our numbers and forget about safety. We still need to abide by the traffic laws because he has seen it before where the drivers are racing around because they are late for their pick-ups. Vice-Chairman Arentz stated safety comes before these numbers. Please see attached report from Staff Member Margaret Nauta.



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- H. **Ridership Data Fixed Route:** Chairman Sablan stated he is surprised that for the month of April, Greenline has less ridership than the Southern Shuttle. He asked the route that Greenline covers. Staff Member Mark Crisostomo mentioned that the Greenline starts at Hagatna, goes up towards Yona Mobil, 7-Day supermarket, Yona church and then makes its way towards the Talofofu Mayor's office and stopping by the Malojloj Mobil gas station. From the Talofofu Mayor's office, Greenline returns back to Hagatna. Chairman Sablan is surprised Greenline has the lowest ridership. He further stated that marketing our Greenline route to inform the public may boost up ridership. The Chairman said transit is a good way to travel, especially because they are air-conditioned buses and inexpensive to travel. Director Bernadette Wiemann questioned how many KEI drivers are driving fixed routes compared to GRTA. Executive Manager Babauta said 3 from KEI and 4 from GRTA. KEI covers Redline, Greyline and Blueline 1 and GRTA covers Blueline 2, Greenline, Southern Shuttle and Orangeline. The total Fixed Route ridership for the month of April is 5,768. Director Kevin Susuico asked if it was a normal ridership number or was there a decline in numbers because of COVID. Staff Member Jackie Taitano stated that the Greenline is not a very busy route compared to Redline or Blueline 1. Director Susuico asked how we can bring riders back to ride with GRTA. Executive Manager Babauta believes there are several factors that are contributing to the low numbers such as social distancing, some people are reluctant travel during the pandemic, and riders may be getting rides from relatives. As the restrictions begin to be lessened and people start to go out and look for jobs, we should see an increase in ridership. Executive Manager Babauta noted that we will do a comparison and contrast on ridership before and during the pandemic. Additionally, Babauta declared that not just GRTA, but many transit agencies in the United States have seen ridership go down by 50 percent. Mr. Babauta also stated that according to Senator San Agustin, GRTA will be receiving funds from the \$600M that Guam will be receiving under the American Rescue Plan Act of 2021. As GRTA gets more buses, more routes will be created, and waiting time decreased. As such, GRTA should see an increase in ridership. With regards to President Biden's Infrastructure Bill, more buses maybe procured and added to GRTA's fleet, according to Babauta. Executive Manager Babauta stated it's important for GRTA to maintain ridership reports because FTA may allow reimbursement for the loss of ridership. Mr. Babauta mentioned transit is a big factor behind economic growth. He states transit is never a money-making government program but its ability to provide transportation for those who are not able to have their own transportation to work, medical appointments, school, and others are fundamental within a community. Please see attached report from Staff Member Margaret Nauta.
- I. **Budget:** Chairman Sablan asked Jen if we are in good standing. Staff Member Jennifer Cruz stated she has to fix Salaries and Benefits and we're good with the local budget. The Guam Highway Fund and the Public Transit Fund are the two funding sources provided to GRTA. The Bureau of Budget and Management Research (BBMR) indicated that income under the two sources is not consistent at this time due to the island's economic conditions. As a result, GRTA's budgeted amount is not being released in a timely manner and contributes to some of GRTA's financial challenges. Executive Manager Babauta mentioned he is meeting with the Governor on May 21st and will emphasized GRTA's financial needs in order avoid disruptions on its transit operations. He stated



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GRTA's budget has been cut by \$300,000 in FY21 as well as FY22. Director Susuico stressed the importance of continuing to push for funds to be released. Director Bernadette Wiemann inquired if the DPW work request for bathrooms that's listed on the Procurement report is for the Hagatna Pool. Staff Member Jennifer Cruz informed the Board those funds were for the restrooms at our Administration building, after the old office area was flooded. GRTA moved to Building B and the money was used to renovate the restrooms. Please see attached reports from Staff Member Jennifer Cruz.

- J. **Procurement:** Director Susuico mentioned Director Chargualaf had some questions regarding procurement, but he had to leave due to an urgent call from his office. Staff Member Jennifer Cruz explained to the Board regarding the yellow highlighted items. The first item is the AIM grant match, coming from local funding. She will have to rectify the Salaries and Benefits budget category first before funding from the grant match can be used. The second highlighted item is the \$75,000 used for property clearing which got cancelled by the General Services Agency (GSA) because there was no bidder. The last two highlighted items are for procurement of vehicles because GSA was requesting additional information. Ms. Cruz mentioned Staff Member John Dizon forwarded the information.
- K. **Projects:** Executive Manager Babauta informed the Board Staff Member John Dizon is on leave, but the request for proposal to implement the Drug and Alcohol Program has been completed. There will be a Drug and Alcohol conference online, on May 12th through the 15th and our Planner I will be attending the conference. Please see attached report from Staff Member John Dizon.
- L. **GRTA Facility:** Executive Manager Babauta provided the Board the cost breakdown from the A & E firm and specified that GRTA will need additional funds to complete the project. He stated the building can be built but some of what needs to be done like paving may not be provided initially. On the other hand, GRTA has continuing formula grants that are forthcoming which could be used to complete the building. Mr. Babauta revealed the A & E firm will begin some digging for soil sampling as well as coordination to complete stated Section 106 to ensure archeological assessment requirements are handled accordingly. Mr. Babauta forwarded the issue with regards to clearing the property to the Chief of Staff so he will provide DPW, GSA, and GRTA with guidance and support. The Governor instructed Babauta to seek the Chief's assistance to make sure the property is cleared. Executive Manager Babauta stated that the A & E firm can begin soil sampling but the property has to be cleared to complete all mandated tasks. Mr. Babauta informed the Board he and the A & E engineer will be taking a look at the Park and Ride site in Harmon. He stated since the property is about 3 acres, perhaps part of the site could fit the GRTA building because it is not difficult to clean – unlike the present GRTA property that's cluttered with surveyed vehicles and metallic waste. Chairman Sablan wanted to know how feasible it is to make the change and what are the ramifications if we change the site for the GRTA facility. Director Susuico inquired if we will still be able to incorporate the Park and Ride facility. Mr. Babauta stated he thinks it will still work if we keep 2 acres available for Park and Ride. Director Susuico mentioned we will have the ability to shift the office to the backside of the property and still leave two acres in the front or maybe build a parking garage. Please see attached report from Executive Manager Celestin Babauta.



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- M. Advertisement:** Staff Member Richard Ybanez stated that GTA will advertise on 15 windows which is 4 buses; 2 new buses, 1 with paratransit and 1 with fixed route. Mr. Ybanez further stated he is working on the interior ads; a company came in to do some measurements. He pointed out that he will prepare a Memorandum of Understanding (MOU), present it to the Executive Manager, legal counsel, and Board for their approval. Chairman Sablan wanted to know where the interior ads would be placed. Staff Member Ybanez stated it will be inside above the windows, they are called box top cards. Director Susuico stated he thinks it will be a good idea for Mr. Ybanez to sit down with Mr. Penafiel to discuss the marketing side of mobility on demand. He mentioned when he and Chairman Sablan attended the Routematch briefing earlier in the day, he was very excited of the program. Because GRTA, being a holder of the Uber Routematch license, GRTA can really expand into a whole new income producing venture. Mr. Penafiel agrees with Director Susuico; it is a good time to speculate potentials. Please see attached report from Staff Member Richard Ybanez.
- N. Guam Homeless Coalition & Veterans:** Staff Member Mark Crisostomo informed the Board that the number of riders are picking up; we are averaging 40 rides a month for both Veterans and Coalition. He mentioned that Friday will be the 3rd Guam Homeless Coalition vaccination at Ypao and starts at 9:00 a.m. to 2:00 p.m. There will be about 230 individuals being transported from Global Dorms, Guma San Jose and Mayor's offices in the north to Ypao. Director Susuico asked that since the ridership is not huge whether they can be included into the fixed route transit operations. Executive Manager Babauta commented that changes to the routes have to go through the Triple A process. Chairman Sablan questioned if this was temporary because of COVID-19 situation. Executive Manager Babauta said that unless local funding is provided after April 2022, GRTA will not afford to continue transporting the homeless and the veterans. We are using funds from the CARES Act and Supplemental funds allowed by FTA. For the Veterans, we are doing this temporarily because the Veterans Affairs Administrator in Asan is putting together a Grant proposal to purchase their own vehicle. Director Susuico probed if this operation something DPW can assist with since schools are closed and students are not being transported. Staff Member Crisostomo mentioned DPW buses are not ADA compliant. Director Susuico stated he is not saying to discontinue something that the Governor asked us to do but if there is another agency that could possibly assist why would we not reach out. He further stated Special Education buses and drivers are underutilized and other agencies assist in this responsibility. Staff Member Virgil Penafiel stated we are challenged with limitations – buses and drivers. If there is funding, private sectors such as KEI can be given an opportunity to support with buses and drivers. Chairman Sablan stated it takes an island to work through this pandemic. Please see attached reports from Staff Member Mark Crisostomo.
- O. Park and Ride:** Executive Manager Babauta informed the Board there will be a Public Hearing on Thursday and hopefully if all goes well, the Bill will pass through the legislature and onto the Governor for her signature. Chairman Sablan informed everyone to log on and watch the hearing via zoom if they have time. Director Susuico asked if we foresee any roadblocks coming up with regards to the facility. He mentioned it was a great suggestion that Mr. Babauta made to have the GRTA facility built at the same site with the Park and Ride facility. Director Susuico asked how long will it take to officially transfer the property to GRTA? Mr. Pilipina stated that it may take time



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because of land surveying and registration work that needs to be completed by Land Management. Please see attached report from Executive Manager Celestin Babauta.

VI. Old Business:

- A. GRTA Goals 2021: Executive Manager Babauta provided the Board with an update on the goals for 2021 and if they have any questions to let him know. Please see attached report from Executive Manager Celestin Babauta.
- B. Parks and Recreation Bathrooms: Executive Manager Babauta informed the Board he will be meeting with the Director of Parks and Recreation and assess the condition of the bathrooms. Should work be required, contractors will be invited to provide quotes on work that needs to be accomplished. Mr. Babauta mentioned we would need to work with legal counsel to do a Memorandum of Agreement covering responsibilities with maintenance, up-keep, and security of the bathrooms. Director Susuico brought up that Parks and Recreation may have an MOU template because he has a similar MOU for the beach in Agat. Mr. Babauta stated that the bathrooms will have to be ADA compliant. Chairman Sablan wanted to ensure the legal counsel include other legal requirements. Executive Manager Babauta will keep the Board informed on this matter.

VII. New Business:

- A. Bank Account for Bus Advertisement: Staff Member Myra Hernandez stated a draft resolution was provided from Attorney Keeler and we are communicating with Bank of Guam if additional signatures are needed from the Board to open up the account. She further stated this account will be strictly for funds received from the bus advertisements. Director Susuico inquired what will the funds be used for on this account. Mr. Babauta stated we can come up with a proposal and present it to the Board. Director Susuico stated that a sub-ledger be created to the existing Non-appropriated Fund (NAF) account. It is imperative that we move quickly because checks have to be deposited in the bank due to security and audit standards. He further states that funds must be deposited immediately upon receipt. Director Susuico motioned to officially add a sub-ledger to the existing NAF account. Motion was seconded by Director Wiemann. Motion was approved with 4 yeas and 0 nays.
- B. Disadvantaged Business Enterprise (DBE) Resolution: Chairman Sablan stated everyone received a copy of the DBE Program Policy and it was briefed during the last work session. Staff Member Rally Pilipina explained to the Board that the State Management Review technical assistance team is recommending for GRTA to conduct a survey to determine the number of DBEs that may be interested in participating in the program. Staff Member Pilipina mentioned that the policy approved by the Board will be forwarded to the Office of Civil Rights for review and approval. Vice-Chairman Arentz motioned to approve the DBE Policy and seconded by Director Wiemann. Motion was approved with 4 yeas and 0 nays.

- VIII. Executive Session: Chairman Alejo Sablan called a recess at 3:43pm. No Executive Session took place, Director Kevin Susuico had to leave.




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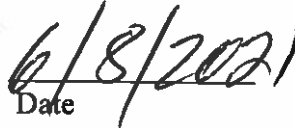


IX. Adjournment: The GRTA Board meeting reconvened at 3:46pm. Chairman Sablan adjourned the meeting at 3:47pm.

Note: Director Anthony Chargualaf left during the meeting at about 2:37 due to an urgent matter at his office. A quorum was still established.



Alejo C. Sablan, Chairman
Guam Regional Transit Authority Board of Directors


Date





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6/4/2021
 FY21 Account Balance Report

5208A219977SE208							GRTA-GUAM HIGHWAY FUND				
Object Class	Appropriation	Allotment	Expenditure	Encumbrance	Avail Balance	Unallotted					
111 - Salaries	680,111.00	601,946.00	396,905.01	-	205,040.99	78,165.00					
112 - OT	50,000.00	50,000.00	25,705.96	-	24,294.04	-					
113 - Fringe	225,233.00	173,258.00	135,471.57	-	37,786.43	51,975.00					
230 - Contractual	1,463,240.00	1,288,754.00	748,744.13	13,967.58	58,697.29	174,486.00					
230 - DPW Work Request - Bathrooms							4,900.00				
240 - Supplies	128,164.00	83,139.00	22,179.73	7,710.40	53,248.87	45,025.00					
250 - Equipment	15,000.00	-	-	-	-	15,000.00					
271 - Drug Testing	15,000.00	12,750.00	2,000.00	-	10,750.00	2,250.00					
290 - Miscellaneous	11,400.00	9,690.00	1,400.00	1,090.00	7,200.00	1,710.00					
363 - Telephone	9,000.00	7,650.00	3,669.79	-	3,980.21	1,350.00					
	2,597,148.00	\$ 2,227,187.00	\$ 1,336,076.19	\$ 22,767.98	\$ 400,997.83	\$ 369,961.00					

5317A219977SE201				GRTA-PUBLIC TRANSIT FUND				FOR FUEL	
Object Class	Appropriation	Allotment	Expenditure	Encumbrance	Balance	Reserve			
240	313,032.49	234,777.49	152,681.83	-	82,095.66	78,255.00			
	\$ 313,032.49	\$ 234,777.49	\$ 152,681.83	Balance	\$ 82,095.66	\$ 78,255.00			

GRTA - CHECKING ACCOUNT	
as of 05/06/2021	Balance \$ 134,756.22



5/4/2021
GRTA
PROCUREMENT REPORT

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REQUISITION	ACCOUNT NUMBER	DATE	OBJ CLASS	TYPE	DESCRIPTION	BID#	REQ AMOUNT	PO NUMBER	STATUS	PO AMOUNT
FY2020	5101H199977PT105450		CAPITAL	FED	VEHICLES	GSA-029-20	495,000.00	P206A05843	Pending Minor Items	437,400.00
FY 2021										
Q219977001	10/1/2020 5101H199977PT102230	10/1/2020	CONTRACTS	FED	COPIER	GSA-001-17	9979.32	P216A00286	Continuing	9,979.32
Q219977002	10/1/2020 5208A219977SE208230	10/1/2020	CONTRACTS	LOC	FIXED ROUTE		300,000.00	P216A00300	Closed PO	300,000.00
Q219977003	10/1/2020 5208A219977SE208230	10/1/2020	CONTRACTS	LOC	COPIER - ADMIN		8487.48	P216A00285	Continuing	8,487.48
Q219977004	10/1/2020 5208A219977SE208230	10/1/2020	CONTRACTS	LOC	PROCUREMENT SUBS		1,090.00	P216A00283	Pending Ack by Vendor	1,090.00
Q219977005	10/1/2020 5208A219977SE208230	10/1/2020	CONTRACTS	LOC	TRASH SERVICES		5928.00	P216A00280	Continuing	5,928.00
Q219977006	10/14/2020 5208A219977SE208230	10/14/2020	CONTRACTS	LOC	BPA-ADS		5,000.00	P216A00292	Continuing	5,000.00
Q219977007	10/17/2020 5208A219977SE208230	10/17/2020	CONTRACTS	LOC	BPA-AUTO		2,000.00	P216A00293	Continuing	2,000.00
Q219977008	10/17/2020 5208A219977SE208240	10/17/2020	SUPPLIES	LOC	BPA-AUTO		2,000.00	P216A00336	Blanket PO	2,000.00
Q219977009	10/17/2020 5208A219977SE208240	10/17/2020	SUPPLIES	LOC	BPA-AUTO		2,000.00	P216A00337	Blanket PO	2,000.00
Q219977008	10/22/2020 5208A219977SE208230	10/22/2020	CONTRACTS	LOC	BPA - SAFETY INSPE		162.00	P216A00453	Blanket PO	162.00
Q219977008	10/22/2020 5208A219977SE208230	10/22/2020	CONTRACTS	LOC	BPA - SAFETY INSPE		162.00	P216A00453	Blanket PO	162.00
Q219977010	11/3/2020 5208A219977SE208363	11/3/2020	TELEPHONE	LOC	ADMIN TELEPHONE		7,316.88	P216A00454	Blanket PO	162.00
Q219977011	11/9/2020 5101H199977PT102240	11/9/2020	SUPPLIES	FED	TRIAL AID/FIRE EXT		1,359.80	P216A00789	Returned by GSA	
Q219977011	11/9/2020 5101H199977PT102240	11/9/2020	SUPPLIES	FED	TRIANGLES		1,359.80	P216A00789	Returned by GSA	
Q219977012	11/13/2020 5101H199977PT102230	11/13/2020	CONTRACTS	FED	RADIOS		9,221.13	P216A00896	PO Completed & Closed	229.90
Q219977013	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00897	PO Completed & Closed	1,020.00
Q219977013	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00897	Continuing	9,221.13
Q219977013	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977014	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977014	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977014	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977014	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977014	11/24/2020 5208A219977SE208240	11/24/2020	SUPPLIES	LOC	BPA - TIRES		2,000.00	P216A00898	Continuing	2,000.00
Q219977018	12/28/2020 5101H129977PT105240	12/28/2020	CONTRACTS	FED	COMPUTERS/MONITORS		9,000.30	P216A01542	PO Completed & Closed	9,000.30
Q219977019	1/1/2021 5101H129977PT101450	1/1/2021	CAPITAL	FED	VEHICLES		500,000.00	P216A01662	Pending Delivery	500,000.00
Q219977020	1/6/2021 5101H129977PT105230	1/6/2021	CONTRACTS	FED	VEHICLES		583,562.00	P216A01663	Pending Delivery	336,825.80
Q219977021	1/15/2021 5101H209977CV108450	1/15/2021	EQUIPMENT	FED	SUPP FOR RM		39,333.00	P216A01583	Continuing	39,333.00
Q219977022	1/16/2021 5101H209977CV108450	1/16/2021	EQUIPMENT	FED	SUPP FOR RM		548,180.00	P216A01742	Continuing	548,180.00
Q219977023	1/21/2021 5101H209977CV108240	1/21/2021	SUPPLIES	FED	RADIOS - COA		1,799.80	P216A01821	ITEMS DELIVERED	1,799.80
Q219977024	1/28/2021 5101H209977CV108240	1/28/2021	SUPPLIES	FED	BPA - PPE'S		1,066.00	P216A01971	ITEMS DELIVERED	1,066.00
Q219977025	1/28/2021 5101H209977CV108240	1/28/2021	SUPPLIES	FED	BPA - PPE'S		1,066.00	P216A01972	Continuing	1,066.00
Q219977025	1/28/2021 5101H209977CV108240	1/28/2021	SUPPLIES	FED	BPA - PPE'S		1,066.00	P216A01973	Continuing	1,066.00
Q219977026	2/1/2021 5208A219977SE208230	2/1/2021	CONTRACTS	LOC	PORTABLE TOILET		300,000.00	P216A02144	Continuing	300,000.00
Q219977027	2/6/2021 5317C159977SE203230	2/6/2021	CONTRACTS	BUS FARE	PORTABLE TOILET		654.00	P216A02171	PO Completed & Closed	654.00
Q219977029	3/30/2021 5101E129977PT101250	3/30/2021	EQUIPMENT	FED	RADIOS & SUPPLIES		854.75	P216A02903	PO Completed & Closed	719.00
Q219977030	4/15/2021 5101H209977CV108450	4/15/2021	IFB	FED	VEHICLES		1,171,819.98	ICONECT	Jen - Need to re-enter items	
Q219977034	4/15/2021 5101H199977PT102450	4/15/2021	IFB	FED	VEHICLES		62,600.00		Resubmitted bid May - IFA Ongoing	
Q219977035	5/5/2021 5101H129977PT105250	5/5/2021	EQUIPMENT	FED	OFFICE FURN		2,540.85	P216A03220	PO Completed & Closed	2,540.85
Q219977036	5/13/2021 5101H129977PT105230	5/13/2021	EQUIPMENT	FED	MINOR/MAJOR REPAIRS		200,000.00	P216A03614	PO Completed & Closed	200,000.00
Q219977037	5/14/2021 5208A219977SE208230	5/14/2021	CONTRACTS	LOC	OFFICE EQUIP		15,810.00	P216A03967	PO Completed & Closed	15,810.00
Q219977038	5/20/2021 5101H129977PT105230	5/20/2021	CONTRACTS	FED	BPA'S - Hardware		3,000.00	P216A03643	PO's pending approval by GSA	15,810.00
Q219977040	5/31/2021 5101H129977PT105230	5/31/2021	CONTRACTS	FED	HAUL, REMOVAL & DISP		20,865.00	P216A03960	PO's pending approval by GSA	15,810.00
Q219977041	6/2/2021 5208A219977SE208230	6/2/2021	CONTRACTS	LOC	HAUL, REMOVAL & DISP		20,865.00	P216A03960	PO's pending approval by GSA	15,810.00
DELIVERY PENDING										
IFB										



GUAM REGIONAL TRANSIT AUTHORITY

GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor
Joshua F. Tenorio, Lieutenant Governor
Celestin C. Babauta, Executive Manager



To: Board of Directors, Guam Regional Transit Authority

From: Virgil Penafiel, Project Manager -Transit Management System with RouteMatch by Uber, AIM Grant, and Bus & Bus Facilities Grant Implementation Mgr.

Date: June 4, 2021

Subject: AIM and Bus & Bus Facilities Award in post-award in process with FTA and Status of Transportation Management System.

Good Afternoon Board of Directors:

Grants for Buses and Bus Facilities FY2020. Reference: Opp id: FTA-2020-006-BUS GRTA funding of \$9,558,120. Currently, nothing new to report. Please see the last bullet point regarding Park and Ride Facility.

- Funding is forthcoming after the administrative entry process TBA.
- Once the budget entry process is complete, we'll implement the Project Management Task and Milestones fully.
 - I hope to have two project assistants to support my role as project manager, as I stipulated in the grant application.
- RFQ preparation for writing the electrification will begin this month. These include identifying our specific needs, outcome, and research studies as part of the process necessary to ascertain optimum efficiency of integrating and building our electrification transit system infrastructure.
- Research into electric vehicles will continue from the grant application's initial research presentation. Each year brings innovations and better performance. In preparation and if possible, we want to ensure that we identify these innovations and determine if applicable to include them in our future RFQ. These studies will consist of Electric Vehicles such as Sedans, Vans, Shuttles, Buses and supporting infrastructure such as charging systems. This research is in preparation for the RFQ write-up.
- Preliminary Discussions have been made with Routemath by Uber in anticipation of add ons for both Mobility on Demand (Uber Share Ride) and Fixed Route Intelligent Technology Systems. They are prepared and ready to support us when we begin this phase.
- As the allocation of Land for GRTA Park and Ride is in a new location. A revision for the route allocation shown on our grant will also be adjusted to reflect the new sites for the GRTA Road to Education Commuting Route. Status on Land and Park and Ride, I will refer to Mr. Babauta.

Accelerating Innovative Mobility (AIM) Challenge Grant. Opp Id: FTA-2020-012-TRI-AIM: \$1,950,106 with matching local funding of \$446,480 local match. Total Project \$2,396,586.

- As of 3/3/21: U.S. Department of Transportation Federal Transit Administration Application GU-2021-001-00 has been awarded.



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- On 5/11/21 at 1 pm an Overview of the Microtransit System technology platform on zoom by our technology partner, Routematch by Uber, Teague Kirkpatrick. The zoom presentation was to inform and educate our Board of Directors, University of Guam Research Team (AiM Partner), GRTA Staff, and Team.
- On 6/1/21, a WorkSession from 2 pm to 5 pm with GRTA Project Manager and our Research Partner University of Guam's Profession John Rivera and Mr. Forrest Chargualaf. We discussed preliminary discussions on the research aspects of the Project.
- Ms. Christina Gukakis and I are working to meet. Initially, we targeted 6/1/21. We will schedule and advise of our discussion.
- A preliminary draft is with the University of Guam for our research partnership.
- A draft agreement between Routematch by Uber and GRTA is also currently in review with GRTA Attorney once both partners accept these changes. We can sign.

Transportation Management System: Status Update as of 06/04/2021 No changes to the status or update to report at this time.

- **AMBLE NEXT STEPS** Rider Facing Technology is an optional mobile app for our paratransit riders to use. The introduction is now complete, and educating our paratransit riders will continue through our website and by engaging our riders to try Amble, it's free, and the benefits it offers.
 - As of 3/5/21, Mr. Marlon Molinos is our Point of Contact on promoting Amble. He will be spearheading within our Paratransit Riders Listing potential users to provide a courtesy call to raise our users and deploy a regular zoom/google meet forum on Amble.
 - 4/9/21, Mr. Molinos is providing a report on the Amble and has my full concurrence. We genuinely appreciate Marlon's hard work and dedication.
 - I ask the TMC Team's support to assist Marlon in the registration efforts for getting the word out, registering, and coordinating with Marlon.
 - 5/6/21, See Marlon's BOD report for an update.
- **CUSTOMER CARE TRANSITION** as of 5/06/21 (Australian Care Support Team). If we have any issues with troubleshooting our TMS System, we are now with our Routematch Australian Support Team.
- **Routematch Pay** – Currently, Tom Coogan is working diligently on the development of our payment system. Payment system discussions and timeline schedule for completion will be adjusted as needed. As per the update from Tom, due to unforeseeable circumstances and ProPay no longer an eligible provider for PSP services, we will be working with World Pay and expect completion of the integration by the end of 2021 with a planned implementation on Q1 / Q2 timeframe in 2022.
- **Integration of the TMS Fixed Route:** Fixed Route GoLive process with our Transportation Management Center and our KEI Drivers is complete. We thank our KEI Drivers for being part of our integrated technology system.
- **TRANSIT MINER:** Awaiting Routematch by Uber sole-source documentation from GSA so we can submit to FTA.
- **RouteShout:** Awaiting Routematch by Uber sole-source documentation from GSA so we can submit to FTA.
- **GSA:** We understand that an updated report of Sole Source includes Routematch by Uber. We are planning accordingly to follow the documentation process for Sole source in our procurement processes.



GUAM REGIONAL TRANSIT AUTHORITY

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June 3, 2021

Mr. Celestin Babauta
Executive Manager

Re: Federal Grants Pending Award

Hafa Adai Mr. Babauta,

Per request, please see below report for pending FY20/21 grant applications:

1641-2020-2 – FFY 2020 Section 5311 Non-Urbanized Formula Grant-Operating Assistance, State or Programs Administration, Bus Procurement, Construct Administration & Maintenance Facilities Supplemental Funds, Construct & Install Bus Shelter

Total Funds to be Awarded = \$1,965,959.00

1. \$500,000.00 – Will be used for the supplemental funding of GRTA's Administration & Maintenance Facilities project
2. \$475,000.00 – Will be used to supplement the FY2021 bus procurement funds
3. \$25,000 – Will be used for the construction and installation of 1 (one) 10' long x 6' wide pre-fabricated aluminum-frame bus shelter
4. \$771,932.00 – Operating assistance used to reimburse the Government of Guam's general funds for partial operational expenditures incurred by GRTA Paratransit service in FFY 2020
5. \$194,027.00 – Funds to be used for state or program administration
 - a. \$147,000 – Will be used to fund the salaries and benefits in hiring additional employees (Procurement Specialist I, Personnel Specialist I, Public Information Officer I) to assist in administering all FTA grant programs.
 - b. \$47,027 – The remainder of funds will be used to fund off-island travel/training, office supplies and equipment.

1641-2021-2 – FFY 2021 Section 5311 Non-Urbanized Formula Grant for Operating Assistance, State or Program Administration, and Rolling Stock Procurement

Total Funds to be Awarded = \$1,991,921.00

1. \$1,000,000.00 – Will be used to procure 5 (five) 14-passenger ADA-compliant cutaway buses equipped with ramps



GUAM REGIONAL TRANSIT AUTHORITY

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2. \$795,298.00 – Operating assistance used to reimburse the Government of Guam’s general funds for partial operational expenditures incurred by GRTA Paratransit service in FFY 2021
3. \$196,623.00 – Funds to be used for state or program administration
 - a. \$147,000 – Will be used to fund the salaries and benefits in hiring additional employees (Procurement Specialist I, Personnel Specialist I, Public Information Officer I) to assist in administering all FTA grant programs.
 - b. \$49,623 – The remainder of funds will be used to fund off-island travel/training, office supplies and equipment.

1641-2021-4 | Section 5339 Buses and Bus Facilities Formula Program for GRTA's Road to Education Plan for Economic Prosperity with Procurement of Electric Buses, Electric Cars, Charging Stations and New Park and Ride Facility Phase I (Final Draft application complete in TrAMS- Pending review)

Total Proposed Funds to be Awarded = \$9,558,120.00

1. \$6,072,000 – Will be used to procure 8 (eight) 38-passenger, 40ft buses with batteries
2. \$1,281,600 – Will be used to purchase 8 (eight) universal plug-in chargers, 8 (eight) enhanced battery warranty options, and for the installation of 8 (eight) depot chargers
3. \$302,600 – Will be used to purchase 1 (one) Fixed Route Management platform for 8 (eight) buses w/warranty and licensing
4. \$266,400 – Will be used to procure 8 (eight) 4-passenger, subcompact electric sedans for mobility on demand
5. \$166,600 – Will be used to purchase 1 (one) Mobility-on-Demand platform w/warranty and licensing
6. \$100,000 – Will be used towards the A&E Design plan
7. \$500,000 – Will be used to fund the construction of the Park & Ride Facility
8. \$898,920 – Will be used to fund state or programs administration
 - a. \$400,000 – earmarks a portion of state or programs administration funds for technical assistance to hire a consultant to create an Electrification Plan for GRTA.
 - b. The remainder of state or programs administration funds is apportioned to hiring 1 (one) Project Manager, 1 (one) Program Coordinator II, 1 (one) Special Programs Coordinator, and 1 (one) Administrative Assistant. Funds will also be used for travel/training and the purchase of office supplies and equipment.



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Paratransit

Data Count for Board Meeting (June 8, 2021)

Total Paratransit Riders: as of 06.02.2021 636

***8 New and 3 Renewals**



GUAM REGIONAL TRANSIT AUTHORITY
GOVERNMENT OF GUAM

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Amble User & Complaints Breakdown
Data count for Board Meeting June 8, 2021

As of 6/3/21

2021 Complaints Received
Fixed Route: 4
Paratransit: 17
Pending: 2
Closed: 23

GUAM REGIONAL TRANSIT AUTHORITY
MAY 2021 - PARATRANSIT RIDERSHIP REPORT

A	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q
Day/Date	Number of SCHEDULED RIDERS	NUMBER OF ATTENDANTS	NUMBER OF COMPANIONS	Number of SCHEDULED Riders	Number of W/CHAIR Riders	Number of GENERAL Riders	Number of MEDICAL Riders	Number of WORK Riders	Number of SCHOOL Riders	Number of ACTUAL Riders	Number of CANCELLED Riders	LATE CANCELS BY CUSTOMER	RIDE DENIALS - CAPACITY	# of Missed Trips	DAILY ON-TIME PERFORMANCE (TRANSITWINNER)
Saturday, May 1, 2021	113	28	3	174	49	73	80	6	0	159	49	5	0	0	98.28% On Time
Sunday, May 2, 2021															
Monday, May 3, 2021	148	46	12	199	40	77	87	20	4	188	38	10	0	0	94.74% On Time
Tuesday, May 4, 2021	157	25	1	198	36	83	81	20	2	184	39	5	0	0	91.52% On Time
Wednesday, May 5, 2021	133	23	3	189	34	43	106	17	3	169	43	10	0	0	99.28% On Time
Thursday, May 6, 2021	142	22	0	199	37	63	93	21	0	177	46	8	0	0	91.78% On Time
Friday, May 7, 2021	143	27	1	183	36	48	98	21	3	170	22	2	0	0	95.30% On Time
Saturday, May 8, 2021	117	38	3	155	37	73	69	3	0	145	27	6	0	0	92.68% On Time
Sunday, May 9, 2021															
Monday, May 10, 2021	136	34	2	196	41	63	92	17	2	174	40	9	0	0	97.22% On Time
Tuesday, May 11, 2021	176	43	5	188	45	61	95	21	0	177	29	2	0	0	82.80% On Time
Wednesday, May 12, 2021	138	22	0	183	36	48	98	21	3	170	38	5	0	0	95.17% On Time
Thursday, May 13, 2021	147	42	0	185	31	58	91	19	5	173	39	4	0	0	87.01% On Time
Friday, May 14, 2021	142	28	0	180	35	52	86	26	3	167	32	6	0	0	96.50% On Time
Saturday, May 15, 2021	127	31	1	179	39	88	76	2	0	166	44	3	0	0	96.99% On Time
Sunday, May 16, 2021															
Monday, May 17, 2021	168	17	3	185	32	58	91	19	2	170	34	8	0	0	94.67% On Time
Tuesday, May 18, 2021	168	23	2	159	36	51	80	19	0	150	15	28	0	0	93.94% On Time
Wednesday, May 19, 2021	146	29	2	185	39	52	88	20	22	182	28	2	0	0	92.05% On Time
Thursday, May 20, 2021	149	35	2	187	53	55	93	19	0	167	28	6	0	0	88.39% On Time
Friday, May 21, 2021	165	31	5	217	32	70	101	27	3	189	17	8	0	0	91.61% On Time
Saturday, May 22, 2021	120	30	0	170	43	78	80	4	0	162	18	6	0	0	92.13% On Time
Sunday, May 23, 2021															
Monday, May 24, 2021	164	28	3	196	37	54	101	29	3	187	39	9	0	0	93.59% On Time
Tuesday, May 25, 2021	147	24	2	207	32	52	88	20	22	182	39	3	0	0	78.62% On Time
Wednesday, May 26, 2021	123	20	1	200	29	47	78	20	18	163	37	9	0	0	91.03% On Time
Thursday, May 27, 2021	143	17	0	190	38	52	78	20	22	172	42	9	0	0	92.05% On Time
Friday, May 28, 2021	129	30	6	170	35	78	80	4	0	163	47	2	0	0	96.97% On Time
Saturday, May 29, 2021	117	19	1	153	32	56	79	4	0	139	34	1	0	0	97.46% On Time
Sunday, May 30, 2021															
Monday, May 31, 2021															
MAY 1st Thru MAY 8th, 2021															
	953	209	23	1297	269	460	614	108	12	533	126	20	0	0	94.64%
MAY 9th Thru MAY 15th, 2021															
	866	200	8	1111	261	370	538	106	13	728	166	33	0	0	92.35%
MAY 16th Thru MAY 22nd, 2021															
	916	165	14	1103	235	364	533	108	27	1011	140	58	0	0	91.85%
MAY 23rd Thru 31st, 2021															
	823	138	13	1116	203	339	504	97	65	1011	140	58	0	0	91.36%
MAY 2021 GRAND TOTAL	3558	712	58	4627	968	1533	2189	419	117	3275	572	169	0	0	93.86%

FIXED ROUTE RIDERSHIP FOR THE MONTH OF: MAY 2021

SHIFTS	Redline		Greyline		BlueLine 1		BlueLine Express		BlueLine 2		Greenline		Southern Shuttle		Orange Line		Daily Totals:
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Saturday, May 1, 2021	15	21	15	12	38	11	19	23	17	7	9	14	4	3	13	16	237
Sunday, May 2, 2021	NO OPERATIONS																
Monday, May 3, 2021	29	27	24	19	19	27	24	21	13	11	5	5	5	5	28	4	266
Tuesday, May 4, 2021	28	17	11	9	34	34	14	17	10	6	9	5	3	3	18	2	220
Wednesday, May 5, 2021	27	24	17	29	43	30	69	19	14	7	5	3	2	0	8	22	319
Thursday, May 6, 2021	24	22	18	25	16	20	38	20	17	1	6	0	6	5	12	7	237
Friday, May 7, 2021	19	33	20	19	19	15	46	25	15	7	2	1	2	5	12	3	243
Saturday, May 8, 2021	9	10	15	18	11	32	33		10	3	2	1	6	9	4	10	173
Sunday, May 9, 2021	NO OPERATIONS																
Monday, May 10, 2021	15	21	15	12	38	11	19	23	17	7	9	14	4	3	13	16	237
Tuesday, May 11, 2021	26	35	16	26	19	14	23	25	10	8	6	2	3	13	16	3	245
Wednesday, May 12, 2021	26	29	18	20	27	18	17	20	7	6	5	3	7	3	7	3	216
Thursday, May 13, 2021	23	26	16	29	27	25	20	24	11	8	11	5	3	3	17	5	253
Friday, May 14, 2021	35	25	13	16	26	25	35	12	12	7	6	3	9	5	13	7	249
Saturday, May 15, 2021	36	21	11	23	24	16	16	9	7	9	8	9	7	5	13	4	218
Sunday, May 16, 2021	NO OPERATIONS																
Monday, May 17, 2021	15	23	22	29	29	18	17	27	7	6	4	2	5	0	15	10	229
Tuesday, May 18, 2021	24	15	22	26	24	19	20	7	13	4	2	3	6	0	14	8	207
Wednesday, May 19, 2021	17	13	19	27	24	17	21	20	12	2	8	1	10	6	13	8	218
Thursday, May 20, 2021	25	13	17	24	28	17	34	28	11	4	6	0	5	5	12	8	237
Friday, May 21, 2021	30	18	17	13	17	18	35	14	20	6	5	0	8	4	17	8	230
Saturday, May 22, 2021	9	9	12	26	13	22	30	17	14	6	5	0	2	5	6	2	178
Sunday, May 23, 2021	NO OPERATIONS																
Monday, May 24, 2021	26	21	9	23	20	16	30	23	20	11	3	1	6	8	12	20	249
Tuesday, May 25, 2021	22	24	31	23	19	20	37	24	15	9	1	1	2	10	13	9	260
Wednesday, May 26, 2021	20	15	18	13	23	15	16	16	15	14	5	0	2	5	13	17	207

MAY 2021

FIXED ROUTE RIDERSHIP FOR THE MONTH OF: MAY 2021

SHIFTS	Redline		Greyline		Blue Line 1		Blue Line Express		Blue Line 2		Greenline		Southern Shuttle		Orange Line		Daily Totals:
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Thursday, May 27, 2021	18	18	18	25	25	19	34	16	17	8	2	3	5	6	10	11	235
Friday, May 28, 2021	22	26	26	20	18	23	33	19	11	9	3	2	4	4	11	14	245
Saturday, May 29, 2021	17	12	22	17	18	21	29	18	7	2	0	1	8	0	7	4	183
Sunday, May 30, 2021	NO OPERATIONS																0
Monday, May 31, 2021	NO OPERATIONS																0
Daily Month Total:	557	518	442	523	599	503	709	467	322	168	127	79	124	115	317	221	
FIXED ROUTE MAY 2021 TOTAL																	\$791
MAY 2021 TOTAL																	\$791



GUAM REGIONAL TRANSIT AUTHORITY

GOVERNMENT OF GUAM

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Date: June 8, 2021

GRTA PROJECTS

State Management Review:

The purpose of the State Management Review (SMR) is to provide a comprehensive oversight review of the agency's current management practices and program implementation. This triennial review is conducted every three years, which involves a reviewer scrutinizing documents and records to determine if the agency is in adherence to the Federal Transit Administration's regulations. The agency is currently collecting the required documents, records, and data for the reviewer to make the determination of our compliance. Any deficiencies during the review will be reported to the agency and corrective actions will be implemented to resolve them.

- The reviewers from RLS Associates are currently providing technical assistance for the State Management Review every Wednesdays from 9:00 AM to 10:00 AM. The purpose of the technical assistance is to provide guidance and feedback of the submitted documents before the actual review.
- The State Management review topics that have been discussed with RLS Associates staff so far were:
 - Financial Management and Capacity
 - Technical Capacity
 - Transit Asset Management
 - Maintenance
 - Title VI
 - Procurement
 - Disadvantaged Business Enterprise (DBE)
 - Equal Employment Opportunity (EEO)
 - Drug Free Workplace Act
 - Drug and Alcohol Program
- The Planning and Development staff are currently working to address the recommendations provided by the reviewers from RLS Associates. Examples of these recommendations include:
 - To provide a more thorough explanation of our financial management system and internal controls in the Standard Operating Procedures (SOPs).
 - To start on the abbreviated EEO plan, as the agency has met its threshold for employing more than 50 transit-related employees.
 - To work with the Guam Chamber of Commerce in order to survey the level of interest for small businesses to participate in the DBE program.
 - To address the discrepancies identified in both the third-party contractor's and GRTA's Drug and Alcohol Program policies.
 - To distribute the GRTA rider surveys and operator/staff surveys, which needs to be completed prior to formulating the Language Assistance Plan.



GUAM REGIONAL TRANSIT AUTHORITY

GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor
Joshua F. Tenorio, Lieutenant Governor
Celestin C. Babauta, Executive Manager



June 8, 2021

GRTA FACILITY REPORT – JUNE 8, 2021

- Requisition submitted to GSA June 7, 2021 to initiate Purchase Order for removal of vehicles for \$20K and complete removal by Sept 30, 2021.
- Working with Mr. Belanger and Park and Recreation to perform environmental, soil sampling and Section 106 requirements addressing archeological mandates
- Upon completion, Mr. Belanger and engineers will proceed to 60 percent design of GRTA facility.





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REPORT FOR GRTA BOARD OF DIRECTORS MEETING June 8, 2021

- I will be on medical leave from June 1st to June 30th. Charlene will handle any inquiries regarding advertisements along with Britney. Danielle will handle any payment issues. I will have my whatsapp 24/7 so you can message me or I can message them should any issues arise. Thank you.
- Moving forward to start advertising interior ads, working with EM and approval from Board to proceed.
- Finalizing measurements and pricing for interior ads.
- Advertising revenue campaign continuing, below is a list of customers I have made contact with or sent proposals: Followed up and now waiting on approvals.
 - Docomo
 - IP&E/Shell
 - Sandy Yow Realtor
 - Wallace Roberto Realtor
 - Pacific Data Systems
 - Bank of Guam
 - AMBROS
 - National Guard
 - GOVGUAM COVID AWARENESS (Krystal Paco-San Agustin)



Coalition Transit Center-Veterans Shuttle



Month	SHUTTLE SERVICE	SCHEDULED RIDES	RIDES PROVIDED	DENIALS	NO SHOW	CANCELLATION	PCA	WC	MEDICAL	WORK RELATED	SCHOOL	HOUSING	ESSENTIALS	FUEL COSTS	MAINTENANCE COSTS
Mar-21	Veterans	101	83	0	4	14	9	34	74	0	0	4	5	\$570.89	\$0
Apr-21	Veterans	160	117	0	7	41	23	55	103	0	0	4	5	\$630.25	\$0
May-21	Veterans	144	107	0	3	28	22	51	123	0	0	0	18	\$413.17	\$0
Total	VS	261	195	0	11	55	32	89	177	0	0	8	10	\$1,201.14	\$0

Coalition Transit Center-Ayuda Shuttle



Month	SHUTTLE SERVICE	SCHEDULED RIDES	RIDES PROVIDED	DENIALS	NO SHOW	CANCELLATION	PCA	WC	MEDICAL	WORK RELATED	SCHOOL	HOUSING	ESSENTIALS	FUEL COSTS	MAINTENANCE COSTS
Mar-21	Ayuda	42	32	0	4	5	9	0	7	10	6	2	8	\$0.00	\$0
Apr-21	Ayuda	93	77	0	7	15	15	2	18	43	2	9	24	\$162.08	\$0
May-21	Ayuda	107	69	0	14	44	24	9	11	63	4	2	24	\$75.98	\$0
Total	AS	135	104	0	11	20	24	2	25	53	8	11	32	\$162.08	\$0



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June 8, 2021

PARK AND RIDE FACILITY – June 8, 2021

- Bill 131-36 introduced by Senators Pedro Terlaje and Mary Torres to transfer Govt. of Guam property to GRTA.
- Due to unfavorable comments by the Dededo village Mayor and Municipal Planning Council, Department of Land Management (DLM) has researched on other properties.
- DLM offered 2 other sites and provided land maps
- Need to review the maps that Department of Land Management (DLM) provided
- Select the property that will be used for the Park and Ride facility
- Forward our selection to DLM who will prepare all land related documents and submit to Senator Pedro Terlaje and Senator Mary Torres.
- Need to look at the properties from several perspectives - safety, size of the site, customer accessibility, bus parking, charging stations, traffic flow, topography, etc.
- May need to visit the sites to gain a better idea on the different factors that will assist us in the selection process.

